

**VILLAGE OF PORT CHESTER  
BOARD OF TRUSTEES**  
Meeting, Tuesday September 3, 2013  
**Special Meeting: 6:00-7:00 P.M.**  
**PROPOSED EXECUTIVE/CLOSED SESSION 6:00-7:00 P.M.**  
**Regular Meeting: 7:00 P.M.**  
**VILLAGE JUSTICE COURTROOM**  
**350 North Main Street**  
Port Chester, New York  
**AGENDA**

**TIME: 6:00 P.M. to 7:00 P.M.**

	<b>PROPOSED MOTION FOR EXECUTIVE SESSION</b>	<b>ACTION</b>
1	Consultation with legal counsel regarding Police Department matters	

**TIME: 7:00 P.M.**

<b>I</b>	<b>PUBLIC COMMENTS</b>	<b>ACTION</b>
<b>II</b>	<b>PRESENTATION</b>	<b>ACTION</b>
1	Chairman Jerry Terranova on behalf of the Park Commission regarding: <ul style="list-style-type: none"> <li>A. 201 Grace Church St. property.</li> <li>B. Request for the Dog Park Group to have a tag sale on September 14, 2013 in Abendroth Park and to waive the park use fee.</li> <li>C. Request of the Dog Park Group for permission to post dedication plaques (5¼ inches by 8½ inches in size) on the fence of the proposed Dog Park in Abendroth Park.</li> </ul>	
2	Request from Chang Hyun Kim for a License Agreement with regard to rear access to the East Broadway municipal parking lot from property at 110 Westchester Avenue.	
<b>III</b>	<b>AWARD PRESENTATION</b>	<b>ACTION</b>
	To Reliance Engine & Hose Company #1 on the occasion of their 190 <sup>th</sup> Anniversary.	
<b>IV</b>	<b>RESOLUTIONS</b>	<b>ACTION</b>
	<b>Administration</b>	
1	Recognizing October, 2013 as Anti-Bullying Awareness Month.	

<b>V</b>	<b>DISCUSSIONS</b>	<b>ACTION</b>
1	Meter parking in front of the Courtroom (350 North Main Street) during the BOT, ZBA, etc. meetings.	
<b>VI</b>	<b>CORRESPONDENCE</b>	<b>ACTION</b>
1	From Reliance Engine & Hose Company No. 1 on the resignation of Brett Lyons and Augustine Diaz.	
2	From Aldo V. Vitagliano for site plan approval at 110 Westchester Avenue seeking license agreement with regard to rear access to the East Broadway municipal parking lot.	
3	From the Traffic Commission regarding the request of the East Coast Greenway Alliance for a change in their route and signage.	
4	From Stephen Neilsen regarding his interest in joining the Taxi Commission.	
5	From the Parish of Our Lady of the Rosary for a police escort to lead and one to follow their procession on October 20, 2013.	
6	From Whole Foods requesting permission to locate a food truck during the opening day in the parking lot outside the store's entrance until Sunday.	
7	From Saint Peter's Episcopal Church asking permission for a procession on September 14, 2013 at 5:00 P.M. starting from 45 N. Regent Street turning right on Irving Avenue, processing unto Poningo Street, then turning right to cross Westchester Avenue to enter Saint Peter's Church.	
8	From Daniel & Josephine Colangelo regarding the increase in heavy duty commercial vehicles traversing Betsy Brown Road.	
<b>VII</b>	<b>MINUTES</b>	<b>ACTION</b>
1	Minutes from July 1, 2013	
2	Minutes from July 15, 2013	
<b>VIII</b>	<b>PUBLIC COMMENTS AND BOARD COMMENTS</b>	<b>ACTION</b>

**TIME:** \_\_\_\_\_

**PROPOSED MOTION  
FOR  
EXECUTIVE SESSION**

# **PUBLIC COMMENTS**

# **PRESENTATION**

**PARK COMMISSION**  
**Port Chester, New York**

August 14, 2013

Mayor Neil Pagano and the Board of Trustees  
Port Chester, New York

Dear Mayor Pagano and Board of Trustees:

At a Special Meeting of the Park Commission held on August 7, 2013, the Park Commission discussed their recommended use for the property known as 201 Grace Church Street.

The Commission requests that this land be dedicated as park land. The Commission would like to see the existing building demolished, the utilities capped off and a gravel parking lot installed to accommodate 25 to 30 cars leaving the other areas of the property untouched at this time.

Chairman Jerry Terranova and Chris Gomez of the Planning Department have submitted a grant application to New York State requesting funds to aid in developing this property. In the hope that this grant is received, the Commission will then sit down and develop a more thorough plan for this property.

The Commission requests your approval regarding their recommended use for this property.

Very truly yours,

*Jerry Terranova*  
*and Park Commissioners*

/vs

cc: C. Steers

A. Cerreto

**PARK COMMISSION**  
**Port Chester, New York**

August 8, 2013

Mayor Neil Pagano and the Board of Trustees  
Port Chester, New York

Dear Mayor Pagano and Board of Trustees:

At a recent meeting of the Park Commission a request from Tarin Gonzalez for the Port Chester Dog Park Group to use Abendroth Park for a tag sale was discussed.

The original date for this event was set for July 13, 2013, but a second request was received in which the Group asked to change the date to September 14, 2013, from 8:00 a.m. to 5:00 p.m. The Commission has approved this request with the requirement that although the Park Use fee has been waived, the \$200 refundable deposit must be paid. The Group is also required to present a Certificate of General Liability Insurance in the amount of \$2,000,000.00 naming the Village of Port Chester as co-insured.

The Dog Park Group understands the Park facility will be left in the condition it is found or additional fees maybe incurred. The have also been made aware that **NO DOGS WILL BE ALLOWED.**

The Park Commission asks the Mayor and Board of Trustees to support their recommendation in granting the Board's approval.

Very truly yours,

*Jerry Terranova*  
*and Park Commissioners*

/vs

cc: C. Steers

A. Cerreto

**PARK COMMISSION**  
**Port Chester, New York**

August 14, 2013

Mayor Neil Pagano and the Board of Trustees  
Port Chester, New York

Dear Mayor Pagano and Board of Trustees:

At their meeting held August 13, 2013, the Park Commission reviewed a request from Dina Goren of the Dog Park Group regarding posting dedication plaques on the fence of the Dog Park.

The plaques will be no larger than 5 ¼ inches by 8 ½ inches and will be placed inside the Dog Park fence.

The Park Commission recommends this request to the Board for their approval.

Very truly yours,

*Jerry Terranova*  
*and Park Commissioners*

/vs

cc: C. Steers  
A. Cerreto

LAW OFFICES  
OF  
**ALDO V. VITAGLIANO, P.C.**

ATTORNEY AT LAW  
150 PURCHASE STREET - RYE, NEW YORK 10580-2136  
(914) 921-0333  
FAX: (914) 921-0796  
E-mail: AVVPC@verizon.net

ALDO V. VITAGLIANO\*  
\*Also admitted in Fla. & Conn.

-----  
ANGELO A. GUGLIELMO\*\*  
\*\*Also admitted in Conn.

August 29<sup>th</sup>, 2013

Hon. Neil Pagano, Mayor  
and Board of Trustees  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Re: Application for License Agreement  
110 Westchester Avenue/Village Lot @ 7 East Broadway

Dear Mayor and Board of Trustees:

I represent Chung Hwan Kim and his wife Chang Hyun Kim, owners since 1997 of 110 Westchester Avenue. The property consists of a two story currently vacant building. A recent prior use of the property was as a retail furniture store.

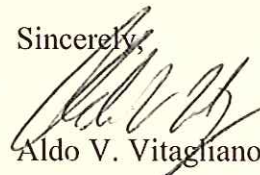
After studying efforts to vitalize this property, I recommended to the client that we seek a license agreement from the Village of Port Chester to improve the rear yard area and access the adjoining Village Shoppers Parking Lot at 7 East Broadway from the second floor of the property. Initial meetings with former Manager Chris Russo and Planning Consultant Pat Cleary, it was determined that the appropriate way to secure approval was through the Site Plan Process with the Planning Commission.

An application for Site Plan approval for this improvement was filed and presented. Preliminary Approval was granted on July 29<sup>th</sup>, 2013, subject to the grant by the Village of Port Chester of a License Agreement. A copy of the proposed resolution is attached.

As you can see, the plan calls for the installation of a new exit door, a lit walkway with new fencing and lawn. Access to the parking lot would be through the existing Village of Port Chester fence. No parking spaces would be lost.

I look forward to presenting this to you at your September 3<sup>rd</sup> meeting and answering any questions you may have as we seek to expedite this application to successful approval to assist in efforts to continue the revitalization of downtown Port Chester. Thank you.

Sincerely,

  
Aldo V. Vitagliano

**PRELIMINARY SITE PLAN APPROVAL  
RESOLUTION OF THE VILLAGE OF PORT CHESTER  
PLANNING COMMISSION**

**JULY 29, 2013**

**110 WESTCHESTER AVE  
Section 142.30 Block 2, Lot 55**

**WHEREAS**, an application for Planning Commission approval of a site plan has been submitted by Arconics Architecture – Gary Gianfrancesco, AIA on behalf of property owner Chung Hwan Kim (hereinafter referred to as the “Applicant”); and

**WHEREAS**, the site is located on property located at 110 Westchester Avenue, Port Chester, NY known and designated as Section 142.30, Block 2, Lot 55 and is in the C5T Downtown Mixed Use Transitional District (hereinafter referred to as “The Project”); and

**WHEREAS**, in order to improve marketability of the subject property and enhance downtown redevelopment opportunities in accordance with the Village’s Comprehensive Plan, applicant proposes a pedestrian bridge and walkway that will enhance access from the second floor rear of 110 Westchester to the Village-owned, 14-space 7 East Broadway parking lot; and

**WHEREAS**, the Project also entails the installation of a new exit door and lighted walkway with new fencing and lawn to improve current property and safety conditions surrounding the municipal lot; and

**WHEREAS**, the Project is determined a Type II Action under SEQRA regulations and does not require additional supplemental study; and

**WHEREAS**, the preliminary site plan consists of the following plans and drawings prepared by Arconics Architecture:

SP-100	Location Map, Zoning Map, Site Plan Details, dated January 14, 2013, last revised June 24, 2013.
SP-101	Site Lighting Plan, Lighting Specifications, dated January 14, 2013, last revised June 24, 2013.
A-100	First Flood Plan, Second Floor Plan, dated January 14, 2013, last revised June 24, 2013.

**WHEREAS**, a public hearing was held on this application on June 24, 2013 and July 29, 2013, as required by Village Law concerning the site plan application, and all persons wishing to speak on the application at the public hearing and at meetings of the Planning Commission held subsequent to said hearing were given an opportunity to be heard; and

**WHEREAS**, requirements for preliminary site plan approval contained in Section 345-23 of the Village of Port Chester Zoning Ordinance have been met by said application for preliminary site plan approval, except for those items waved by the Planning Commission; and now therefore be it

**RESOLVED**, that the application for preliminary site plan approval for 110 Westchester Avenue as depicted on the plans identified above is hereby granted subject to the following conditions:

1. Adoption of a license agreement by the Village Board of Trustees enabling access to the Village-owned lot, 7 East Broadway, whereby the following recommendations for said license agreement are wholly incorporated:
  - a. Prohibit granting of license agreement for uses that operate with late evening or early morning business hours and place undue burden on Village services (security, emergency personnel, police, fire etc.) and will require increased hours of parking enforcement for the municipal lot.
  - b. Hours of access between the subject property and parking lot shall be clearly defined and appropriate signage delineating property line of ownership and responsibilities.
  - c. Tenant/owner of 110 Westchester Avenue must seek re-approval of license agreement for all changes of use or tenancy in accordance with future site plan approval(s).
  - d. Annual operating fee, insurance, and indemnification standards shall be required in accordance with past and/or similar Village license agreements.
  - e. The revocation of license agreement shall be based upon any breach of the agreement; by public necessity; or threat to public safety, health, or general welfare of village residents.
  
2. All comments of the Village Engineer have been satisfactorily addressed prior to the execution of the Final Site Plan by the Planning Commission Chairman.

**FINALLY RESOLVED**, that this Preliminary Site Plan approval resolution shall have an effective date of July 29, 2013.

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the resolution was adopted by the following vote:

Ayes:

Nays:

Abstained:

---

Michael Scarola, Chairman





541.5 WESTCHESTER AVENUE  
RYE BROOK, NY 10873  
314-837-6696

PROPOSED PARKING LOT  
ACCESS  
110 WESTCHESTER AVE  
PORT CHESTER, NY

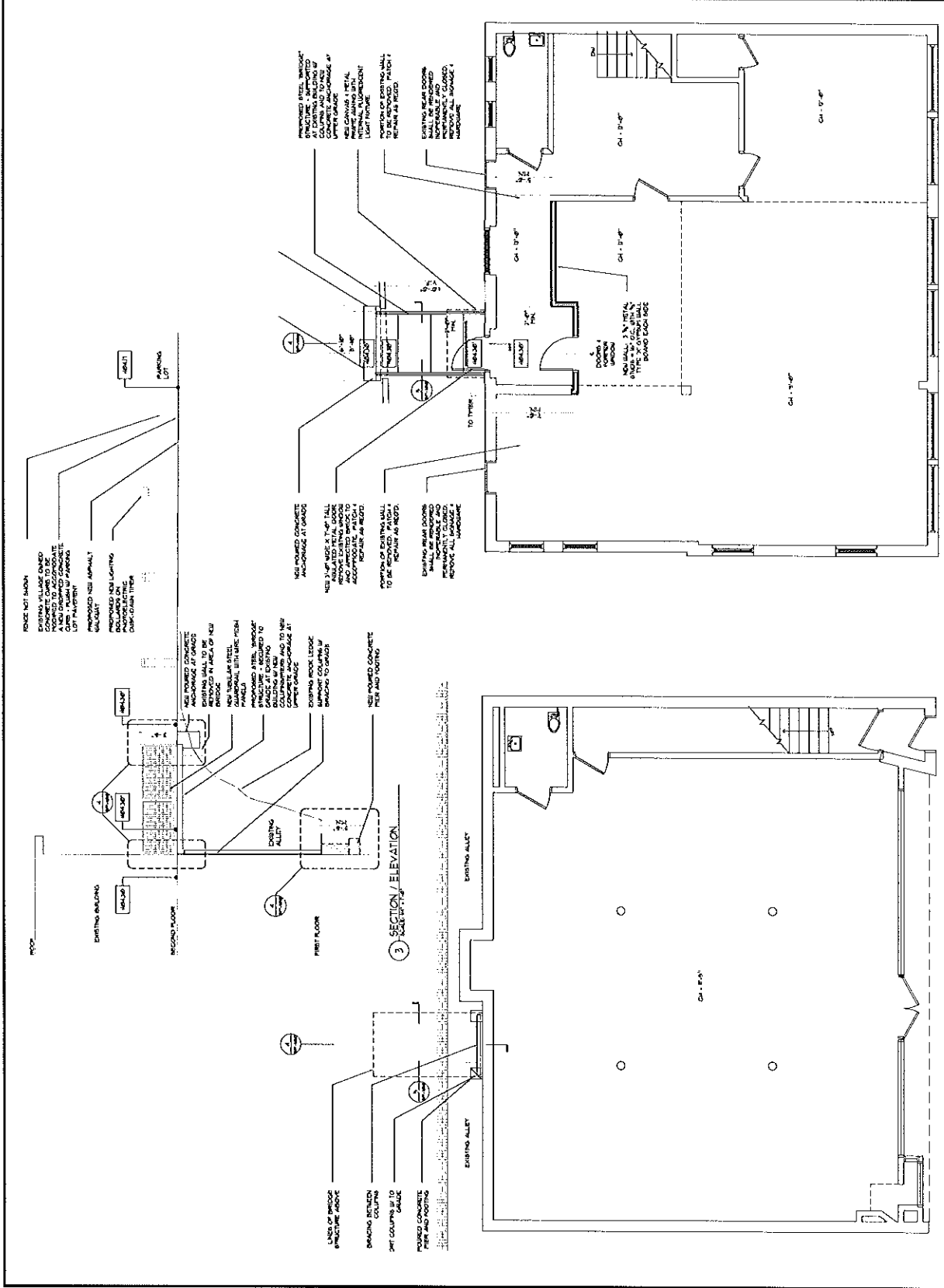
DATE	ISSUE TO	PREPARED BY
10/11/13	CONSTRUCTION	J. J. ...
09/11/13	PERMIT	J. J. ...
08/11/13	PERMIT	J. J. ...
07/11/13	PERMIT	J. J. ...
06/11/13	PERMIT	J. J. ...
05/11/13	PERMIT	J. J. ...
04/11/13	PERMIT	J. J. ...
03/11/13	PERMIT	J. J. ...
02/11/13	PERMIT	J. J. ...
01/11/13	PERMIT	J. J. ...

NO.	DATE	REVISIONS	BY
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**FIRST FLOOR PLAN & SECOND FLOOR PLAN**

PROJECT NO.: 77004  
SCALE: NOTED  
DRAWN BY: MJD/STG  
CHECKED BY: GG  
DATE: 1-14-13

**A-100**



2 UPPER LEVEL PLAN

1 EXISTING FIRST FLOOR PLAN

# RESOLUTIONS

RECOGNIZING OCTOBER, 2013  
AS ANTI-BULLYING AWARENESS MONTH

***WHEREAS**, it is fundamental that children are raised in an environment that holds promise and security; and*

***WHEREAS**, many organizations, school districts, educators and parents have publicly expressed concern about the bullying of children; and*

***WHEREAS**, each day an estimated 160,000 children refuse to go to school because they dread the physical and verbal aggression of their peers, and the loneliness that comes from being excluded and made the target of rumors and cyber-bullying; many more students attend school in a chronic state of anxiety; and*

***WHEREAS**, it is important that we acknowledge and heighten awareness about the serious issues and the negative effects of bullying, including the long-term damage it can cause in our youth as well as the risks of teenage suicide; and*

***WHEREAS**, providing a safe physical and emotional environment is a significant goal and a personal responsibility of each individual. Now, Therefore be it*

***RESOLVED**, that the Board of Trustees does hereby designate the month of October 2013 as Anti-Bullying Awareness Month in the Village of Port Chester as a symbol of our commitment to the year-round struggle against bullying, and be it further*

***RESOLVED**, that a copy of this resolution be forwarded to the Port Chester-Rye Union Free School District.*

APPROVED AS TO FORM:

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Village Attorney  
Anthony Cerreto

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:

# DISCUSSION

# CORRESPONDENCE



Companies:

Reliance Chemical & Hose  
No. 1

Putnam Steamer & Hose  
No. 2

Fire Department

Village of Port Chester

WESTCHESTER COUNTY, N. Y.



Headquarters: Westchester Avenue and Poningo Street

Harry Howard Hook &  
Ladder No. 1

Fire Police No. 1

Mellor Hose No. 1

Washington Engine & Hose  
No. 4

Brookville Hose No. 5

TO THE HONORABLE BOARD OF TRUSTEES OF THE VILLAGE PORT CHESTER, N. Y.:

The *Reliance* Eng & Hose Co. No. 1 respectfully reports that at a meeting held on \_\_\_\_\_ favorable action was taken on the following:

Elected active members.....

Elected honorary members.....

Members resigned. *SEE BELOW!!*

Members expelled.....

Members suspended.....

Members died.....

Badges returned (numbers).....

Remarks.....

*Bayard L. Sater*

Secretary.

1- BRETT LYONS of 222 So. Ridge St. PC, NY, 10573  
BADGE # 2061

2- AUGUSTINE DIAZ of 100 Dekuyf Pl Apt. 19 Co-op City,  
NY 10475  
BADGE # 2157

LAW OFFICES  
OF  
**ALDO V. VITAGLIANO, P.C.**

ATTORNEY AT LAW  
150 PURCHASE STREET - RYE, NEW YORK 10580-2136  
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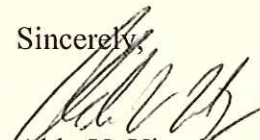
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**FINALLY RESOLVED**, that this Preliminary Site Plan approval resolution shall have an effective date of July 29, 2013.

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the resolution was adopted by the following vote:

Ayes:

Nays:

Abstained:

---

Michael Scarola, Chairman







**TRAFFIC COMMISSION**  
**Port Chester, New York**

August 27, 2013

Mayor Pagano and the Board of Trustees  
Port Chester, New York 10573

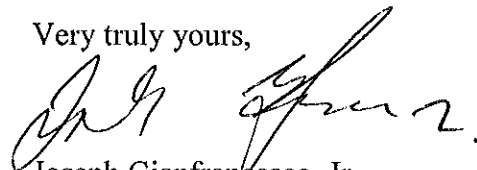
Dear Mayor Pagano and the Board of Trustees:

The Traffic Commission at their monthly meeting held on August 14, 2013, discussed the request from Andy Hamilton of the East Coast Greenway Alliance regarding a change in the route through Port Chester for the interconnected roadways that starts in Maine and ends in Key West Florida. The request also includes signage along the route through the Village.

The requested change involves moving the route to Grace Church Street, South Main Street, North Main Street and Mill Street. The original route traveled Don Bosco Place, Waterfront Place and Abendroth Avenue to Mill Street. Other than the change in the roadway, signage will be involved along the path.

The Commission discussed the traffic patterns and came to the conclusion that there is no difference in the amount of traffic in either route and therefore they agree with the requested change and the signage.

Very truly yours,



Joseph Gianfrancesco, Jr.  
Chairman, Traffic Commission

JG:vs

## East Coast



Greenway.  
ALLIANCE

May 15, 2013

Port Chester, New York  
222 Grace Church Street  
Port Chester NY 10573

Andy Hamilton, RLA, APBP  
Mid-Atlantic Coordinator  
East Coast Greenway Alliance  
1099 Pebble Hill Road  
Doylestown, PA 18901

### Board of Trustees

David Reed, MA (Chair)  
Paul Haydt, FL (Vice Chair)  
Elizabeth Brady, NY (Secretary)  
Robert Russo, NJ (Treasurer)  
Jacob Dolan, NC  
Gail Kirkland, GA  
Robert Knuts, NY  
Anne Malarkey, MA  
Steve Mitchell, CT  
Al Njerenberg, MA  
Stephen Ross, ME  
Maria Sawczuk, DE  
Larry Silva, PA

### Advisory Board

Chuck Flink, Alta Planning +  
Design (Chair)  
Deborah Apps, President &  
CEO, Trans Canada Trail  
Wayne Clark, CISCO Systems  
(retired), Cycling Advocate  
Andy Clarke, Executive Director,  
League of American Bicyclists  
Mary Glassman, First Selectman,  
Simsbury, CT  
Tony Hiss, Environmental Author  
John Horsley, Executive Director,  
AASHTO  
Wil Hylton, GQ Magazine  
Harry Jaffe, Washingtonian  
Magazine  
Patricia King, ECGA Co-Founder  
Keith Laughlin, President  
Rails-to-Trails Conservancy  
Jeff Miller, President/CEO,  
Alliance for Biking and Walking  
Ellen Moyer, former Mayor,  
Annapolis, MD  
Jeff Olson, Alta Planning +  
Design  
Bill O'Neill, Founder, Fuss and  
O'Neill  
Jean Francois Pronovost,  
Director, Velo Québec  
Chuck Sloan, Chairman, Trust  
for the Appalachian Trail Lands  
Pablo Torres, Environmental  
Advocate  
Karen Volava, ECGA  
Co-Founder

### Executive Director

Dennis Markatos-Souza

Dear Mayor Pagano and Board of Trustees,

On behalf of the East Coast Greenway Alliance (ECG) I am writing to update you on the status of the East Coast Greenway's effort in Westchester County and Port Chester. The East Coast Greenway is a system of trails, interconnected by roadways that starts in Calais, Maine and ends in Key West, Florida, connecting 15 states and the District of Columbia. The East Coast Greenway is 2,900 miles in length. Today it is 29% completed off road trail and the ECG is energetically signing the entire route from Maine to Florida.

In January 2011 Mayor Pilla and the Board of Trustees of Port Chester signed a resolution recognizing the East Coast Greenway and supporting the effort to install signage along the route. In the past year we have been working with NYSDOT to get an MUTCD compliant sign accepted into the NYSDOT manual for the ECG. That approval has been completed. Additionally NYSDOT has completed a tour of the alignment of the East Coast Greenway and completed a signing plan for same.

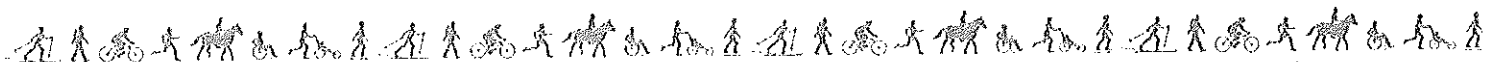
This letter is to inform you all of the steps that have been taken and to initiate the next step with the town of Port Chester to implement the installation of signs.

Please see the enclosures that include the agreement with NYSDOT, the sign plan which is in the form of photographs with signage superimposed, and the resolution of support from 2011.

I look forward to working with Port Chester to complete the installation of these signs along the ECG alignment.

Sincerely,

Andy Hamilton, RLA, APBP





VILLAGE OF  
PORT CHESTER

222 Grace Church Street, Port Chester, NY 10573

Joan Mancuso  
Village Clerk

January 21, 2011

(914) 939-5202  
Fax: (914) 305-2560  
E-mail: [jmancuso@portchesterny.com](mailto:jmancuso@portchesterny.com)

The Honorable Andrew Cuomo  
Governor of New York  
Executive Chambers  
Albany, NY 12224

New York State Department of Transportation  
Region 8, Eleanor Roosevelt State Office Building  
4 Burnett Boulevard  
Poughkeepsie, NY 12603

Commissioner Edward Burroughs  
Westchester County Planning Dept.  
414 Michaelian Building  
148 Martine Avenue  
White Plains, NY 10601

Mayor Douglas H. French  
City of Rye  
1051 Boston Post Road  
Rye, NY 10580

Mayor Noam Bramson  
City of New Rochelle  
515 North Avenue  
New Rochelle, NY 10801

Mayor/Supervisor Joan B. Walsh  
Town/Village of Harrison  
1 Heineman Place  
Harrison, NY 10528

Supervisor Valerie O'Keeffe  
Town of Mamaroneck  
740 West Boston Post Road  
Mamaroneck, NY 10543

Mayor Joseph C. Hays, Jr.  
Village of Pelham Manor  
Four Penfeld Place  
Pelham Manor, NY 10803

Mayor Norman S. Rosenblum  
Village of Mamaroneck  
123 Mamaroneck Avenue  
Mamaroneck, NY 10543

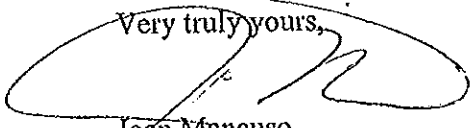
Mayor Joshua L. Mandell  
Village of Larchmont  
120 Larchmont Avenue  
Larchmont, NY 10538

Dear Governor Cuomo, New York State Department of Transportation,  
Commissioner Burroughs, Mayor French, Mayor Bramson,  
Mayor/Supervisor Walsh, Supervisor O'Keeffe, Mayor Hays, Mayor Rosenblum and  
Mayor Mandell;

Enclosed please find a certified copy of a resolution adopted by the Board of  
Trustees of the Village of Port Chester at a meeting held on December 20, 2010 that the  
Board endorses the concept of the East Coast Greenway.

On behalf of the Board of Trustees please accept their gratitude for your attention  
to this important matter.

Very truly yours,

  
Joan Mancuso  
Village Clerk

cc: East Coast Greenway  
Mayor Pilla and the Board of Trustees

**VILLAGE OF PORT CHESTER  
RESOLUTION  
ENDORING THE EAST COAST GREENWAY ROUTE  
THROUGH THE VILLAGE OF PORT CHESTER**

On motion of TRUSTEE BRANCA, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

**WHEREAS**, the East Coast Greenway Alliance, a not for profit organization is spearheading the East Coast Greenway, a proposed 2600-mile, shared-use pathway that will pass through Westchester County to connect cities, towns and villages along the eastern seaboard from Calais, Maine, to Key West, Florida; and

**WHEREAS**, New York is one of 15 states and the District of Columbia through which the Greenway runs; and

**WHEREAS**, the Greenway, considered the "urban equivalent of the Appalachian Trail," will pass through sites showcasing the nation's industrial, historic, and cultural diversity; and

**WHEREAS**, the Greenway will spur the building of a network of pedestrian and bicycling greenways through New York, a goal encouraged by the New York Department of Transportation and other agencies; and

**WHEREAS**, the Greenway will serve bicyclists, walkers, equestrians, the physically challenged and other non-motorized users, both local residents and long-distance travelers; and

**WHEREAS**, the Greenway, by providing a largely off-road route separated from vehicular traffic, will encourage people of all ages to be outdoors more, improving their health and physical fitness while enjoying their playing fields, parks and nature preserves; and

**WHEREAS**, the Greenway, by offering tourists and shoppers access to cultural and historical sites, will bring economic benefits to municipalities and businesses along the route;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Port Chester, New York, hereby endorses the concept of the East Coast Greenway and its passage through the Village of Port Chester along the designated route of Mill Street to Abendroth Avenue, to Waterfront Place/Don Bosco Place then to Grace Church Street; and

**BE IT FURTHER RESOLVED**, the East Coast Greenway Alliance is hereby authorized to assist the Village to erect necessary signage along the route; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the East Coast Greenway, the Governor of the State of New York, the New York State Department of Transportation, the Westchester County Planning Department, the City of Rye, the Town of Harrison, the Town of Mamaroneck, Village of Mamaroneck, the Village of Larchmont, the City of New Rochelle and the Village of Pelham Manor.

**ROLL CALL**

**AYES:** Trustees Didden, Terenzi, Kenner, Branca, Marino, Brakewood and Mayor Pilla

**NOES:** None

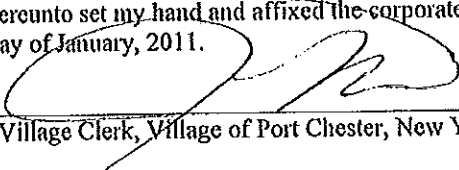
**ABSENT:** None

**DATE:** December 20, 2010

STATE OF NEW YORK) ss:  
COUNTY OF WESTCHESTER)

I, JOAN MANCUSO, Village Clerk of the Village of Port Chester, New York, do hereby certify that I have compared the foregoing copy with the original copy on file in the Village of Port Chester.

IN WITNESS WHEREOF, I have herunto set my hand and affixed the corporate seal of the Village of Port Chester, New York this 21<sup>st</sup> day of January, 2011.

  
\_\_\_\_\_  
Village Clerk, Village of Port Chester, New York

(Seal)

## Sileo, Vita

---

**From:** Ameigh, Chris  
**Sent:** Monday, August 19, 2013 10:05 PM  
**To:** Sileo, Vita  
**Subject:** traffic commission decision greenway bike path.

the greenway bike path came up at last night's meeting. Sgt Vaccaro said you would have it in a few days. please CC me on it when it is available. thanks Vita!

Sent from my Verizon Wireless 4G LTE Smartphone

Emailed mayor  
8-28-13

Stephen Neilsen  
257 Willett Ave.  
Port Chester, NY 10573  
914-374-2850

VILLAGE OF PORT CHESTER

AUG 28 2013

RECEIVED

M

August 27, 2013

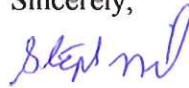
Mayor Neil Pagano and the Board of Trustees  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Dear Mayor Neil Pagano,

Please accept this letter as my interest in joining the Taxi Commission. My knowledge of the industry should play an important roll in being accepted to this position. I have been a taxi car owner operator for the last 15 years and am well aware and knowledgeable of all areas of the Taxi industry and by being accepted to this position I can bring first hand knowledge of the Taxi Industry to this commission. During the previous board of Trustees I was selected and served along with other residents of The Village Port Chester on the Strategic Taxi Advisory Committee putting in countless hours reviewing all areas of the Taxi Industry and presenting the Mayor and Board with our recommendations and final report. This report is on file with the Village Of Port Chester.

Forming the Taxi Commission will help bring the Village Of Port Chester and the Taxi Industry back into a working relationship as we had in the past and if selected to become a member my knowledge and dedication will be an asset to Village Of Port Chester.

Sincerely,



Stephen Neilsen

# Stephen Neilsen

---

257 Willett Ave, Port Chester, NY 10573

Cell: 914-374-2850

sneilsenny@verizon.net

## Summary

Store Manager equipped with extensive experience in retail management and sales. Employs excellent leadership skills and multi-tasking strengths.

## Highlights

- Store opening and closing procedures
- Store operations
- Retail inventory management
- Team-oriented
- Exceptional leader
- Outstanding communication skills
- Reliable
- Recruiting and interviewing

## Accomplishments

Promoted to Store Manager after 24 months in the Assistant Manager position.

## Experience

Great Atlantic Tea Company

November 1989 to Current

**Store Manager**

Montvale, NJ

During my 24 years in the retail industry I have worked my way up to my current held position of General Store Manager.

## Education

Norwalk Community College

1997

Associate of Science: Business

Norwalk, CT, USA

## Community Service

Active Executive Board Member Corpus Christi Holy Rosary School. Last position held of Treasury.

Active Member of Port Chester Knights Of Columbus holding position of 3rd Degree Knight.

*Emailed VC for BOT msg.*

*Church of Our Lady of the Rosary*  
22 Don Bosco Place  
Port Chester, NY 10573

VILLAGE OF PORT CHESTER

August 26, 2013

Police Headquarters  
350 North Main Street  
Port Chester, New York 10573

AUG 28 2013

RECEIVED VM

Dear Chief Krzeminski,

On Sunday, October 20, 2013, the Parish of Our Lady of the Rosary will hold its tenth annual special celebration of the Eucharist in honor of El Señor de los Milagros (The Lord of Miracles). Following Mass, some of our parishioners will show an exhibition of faith by a procession carrying a reproduction of the image of El Señor de los Milagros, on a platform around the area adjacent to the church.

The procession will leave from in front of the Don Bosco Center at 1:30PM, proceed to the intersection with Purdy Avenue, turn left onto Purdy Avenue to the Boston Post Road intersection, left onto Grace Church Street and left onto Don Bosco Place.

It is anticipated that approximately 300 people will take part in the procession. To insure the safety of those in the procession and the general public, we respectfully request that a police escort lead and another follow. Due to the weight of the platform, it is necessary to stop often. Therefore the entire procession is expected to take about three hours.

I would like to take this opportunity to thank you and your department for the police presence and protection during the major processions and events held in our parish, and for all the support you give to our parishioners.

Again, thank you. If you have any questions, please do not hesitate to contact me,

Sincerely,

*Rev. Tim Zak*  
Rev. Tim Zak, SDB  
Pastor

TZ: me  
cc: Christopher Steers, Village Manager ✓  
Charles Vaccaro, Traffic Sargeant  
Rocco Morabito, General Foreman

TEL

Office: (914) 939-0547  
Youth Ministry: (914) 939-0583

SALESIANS OF ST. JOHN BOSCO



emailed VC for  
BOT mtg. 8/2/13

Northeast Region

930 SYLVAN AVENUE ENGLEWOOD CLIFFS, NJ 07632  
201-567-2090 201-567-2067 FAX WWW.WHOLEFOODSMARKET.COM

August 27, 2013

VILLAGE OF PORT CHESTER

Mayor Neil J. Pagano and Board of Trustees  
222 Grace Church Street  
Port Chester, NY 10573

AUG 28 2013

RECEIVED

M

Dear Mayor Pagano and Board of Trustees,

As you know we are proud to be opening our Port Chester Whole Foods Market in October. We are very excited to join the community of Port Chester and welcome you and all of our neighbors to our store.

During opening day and through opening weekend only, we would like to have our food truck located in the parking lot outside of the store's entrance to draw people into the store. We would also like to sell food such as tacos, hamburgers and drinks from the truck during the lunch hour through the evening dinner rush from store opening day till Sunday. We would appreciate your approval to do this.

If you need any further information, I am available at any time at 914-837-5446. Also my current mailing address is our Regional Office listed on this letterhead.

Again, I am so excited to be coming to Port Chester and look forward to being an integral member of the Port Chester community.

Sincerely,

Paul Koffa

Store Team Leader, Port Chester

CONNECTICUT DARIEN • GREENWICH • MILFORD • WESTPORT • FAIRFIELD

NEW JERSEY EDGEWATER • MADISON • MIDDLETOWN • MILLBURN • MONTCLAIR • PARAMUS • RIDGEWOOD • WEST ORANGE

NEW YORK JERICHO • LAKE GROVE • MANHASSET • WHITE PLAINS • YONKERS

MANHATTAN LOCATIONS BOWERY • CHELSEA • WHOLE BODY AT CHELSEA • COLUMBUS CIRCLE • UNION SQUARE • TRIBECA • 97TH STREET  
FOR A STORE'S ADDRESS AND PHONE NUMBER LOG ON TO WWW.WHOLEFOODSMARKET.COM

Emailed VC for BOT mtg  
8-28-13



Saint Peter's Episcopal Church † Iglesia Episcopal San Pedro

VILLAGE OF PORT CHESTER

AUG 27 2013

RECEIVED *M*

August 27, 2013

To: The Hon. Mayor and Trusty  
Village of Port Chester

From: The Reverend Hilario Albert, Priest In Charge  
Saint Peter's Episcopal Church

Subj. **"Señor de la Exaltación"** Procession  
(A Christ of the Peruvian community)

The **"Señor de la Exaltacion"** is the patronage of Oyolo which is part of the Peruvian community that lives in Port Chester New York.

At Saint Peter's Episcopal Church Port Chester we have group of people who are devoted to the **"Señor de la Exaltación"** and that for several months had meet to plan for a celebration at the Church.

Today we are asking permission for a procession on **September 14, 2013** as part of this religious celebration. The procession will start at 45 N. Regent Street the residence of Mr. Juan Huanca, phone 914-437-3088 the persons in charge, and will turn left to Irving Street, processing unto Poningo St., then turning right to cross Westchester Ave. to enter Saint Peter's Church. The procession will start at 5:00pm and will arrive at St. Peter's Church no later than by 6:00 pm.

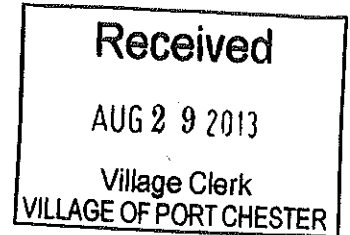
If any more information is needed please contact The Rev. Hilario Albert, priest in charge at 914-939-1244 Monday –Friday from 10am to 4:00pm.

Very Truly,

The Rev. Hilario Albert  
Priest-in-Charge

19 Smith Street, Port Chester, NY 10573, Phone (914) 939-1244 Fax (914) 937-9147

COLANGELO  
168 BETSY BROWN ROAD  
PORT CHESTER NY 10573  
914-937-4382



**BY HAND**

August 30, 2013

Mayor Neil Pagano and the  
Village of Port Chester Board of Trustees  
222 Grace Church Street  
Port Chester, NY 10573

Dear Mayor and Board:

This letter is to bring to your attention the traffic situation on Betsy Brown Road.

Residing on Betsy Brown Road for over 30 years, we have seen the increase in traffic over the years and we have expected that because traffic has increased on all roads throughout the Village. Currently, delivery trucks, landscaper trucks, school busses, and DPW trucks (Port Chester and Rye Brook) are regular and recurring users of Betsy Brown Road, as well as an abundance of passenger vehicles that use the road as a convenient pass-through from Ridge Street to King Street, and vice-versa. Speeding has always been an issue and thankfully the Police have occasionally positioned a patrol car there and that has somewhat acted as a deterrent.

What our specific concern most recently is the increase in heavy duty commercial vehicles traversing Betsy Brown Road. Large construction dump trucks, tractor trailers hauling earth moving machines, and carting trucks with 30 yard containers, regularly use Betsy Brown Road as a way of avoiding the usual commercial traffic roadways. We feel this type of use is inappropriate for a residential area and is inconsistent with the character of the neighborhood.

This is to respectfully request that the Village, through the Traffic Commission, investigate this situation and possibly enact a weight limit for commercial vehicles travelling on Betsy Brown Road. We would be glad to meet with members of the Village staff to further clarify our position and we would encourage multiple site visits to observe what we have described.

It is incumbent on the Village to protect the integrity of our residential areas and we trust that the Mayor and Board will take appropriate steps to remedy this situation.

Thank you for your prompt attention to this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Dan Colangelo".

Daniel W. Colangelo, Jr.

A handwritten signature in black ink, appearing to read "Josephine I. Colangelo".

Josephine I. Colangelo

# MINUTES

## **MEETING HELD JULY 1, 2013**

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Monday, July 1, 2013 at 6:00 P.M., in the Court Room of the Police Headquarters Building, 350 North Main Street, Port Chester, New York, with Mayor Neil Pagano presiding.

Present in addition to Mayor Pagano, were Trustees Gregory Adams, Daniel Brakewood, Saverio Terenzi, Luis Marino, Joseph Kenner and Gene Ceccarelli.

Also present were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto and Administrative Aide, Christopher Ameigh.

On motion of Trustee Ceccarelli, seconded by Trustee Adams the meeting was declared opened at 6:01 p.m.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

### **MOTION FOR EXECUTIVE SESSION**

At 6:02 p.m., on motion of Trustee Adams, seconded by Trustee Marino, the Board of Trustees adjourned into an executive session for an interview with a particular person with regard to an appointment to the Planning Commission.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

Present in addition to the Board were Village Manager, Christopher Steers; Village Attorney, Anthony Cerreto; Village Clerk, Janusz R. Richards and Administrative Aide, Christopher Ameigh.

No action was taken in the first executive session.

At 6:42 p.m., on motion of Trustee Marino, seconded by Trustee Adams, the first executive session was closed.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

At 6:42 p.m., on motion of Trustee Marino, seconded by Trustee Brakewood, the Board of Trustees adjourned into a second executive session to discuss the employment history of a particular corporation retained by the Village of Port Chester.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

Present in addition to the Board were Village Manager, Christopher Steers; Village Attorney, Anthony Cerreto; Village Clerk, Janusz R. Richards and Administrative Aide, Christopher Ameigh.

No action was taken in the second executive session.

At 6:54 p.m., on motion of Trustee Marino, seconded by Trustee Brakewood, the second executive session was closed.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

After a short recess, on motion of Trustee Adams, seconded by Trustee Marino, the public portion of the meeting opened at 7:05 p.m.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

## **AWARD PRESENTATIONS**

On behalf of Westchester County Executive, Robert P. Astorino, Trustee Kenner presented Mr. Margarito Rivas with a proclamation for his 100<sup>th</sup> birthday, that June 15, 2013 be declared Margarito Rivas Day in Westchester County. Mr. Rivas also received proclamations presented by Mayor Pagano on behalf of the Village of Port Chester and from New York State Senator, George Latimer, declaring that June 15, 2013 to be Margarito Rivas Day in the Village of Port Chester, Town of Rye and the State of New York.

Mayor Pagano and Trustee Marino congratulated and presented to Fire Captain, Charles Nielsen and to the youth members of the Port Chester Explorer Post 700, the 2013 Youth Group award from the Fireman's Association of the State of New York (FASNY).

# **AFFIDAVIT OF PUBLICATION AND NOTICE OF PUBLICATION**

The following Public Notices were duly published in the Journal News and the Westmore News on May 24, 2013, certified by Cecilia Hernandez, Principal Clerk of the Journal News and Angelina Brescia, Office Manager of the Westmore News

## **PUBLIC NOTICE**

PUBLIC NOTICE is hereby given that the Board of Trustees of the Village of Port Chester, New York, will hold a PUBLIC HEARING on Monday, June 17, 2013 at the Police Headquarters/Justice Court Courtroom, 2<sup>nd</sup> Floor, 350 North Main Street, Port Chester, New York, to consider a local law modifying the permit amnesty program so as to provide additional relief to owners of one and two-family residences.

Interested persons are invited to attend and will be afforded the opportunity to be heard at this time. The application and all supporting documents are available at the Village Clerk's office or online at the Village website [www.portchesterny.com/Pages/PortChesterNY\\_Pending/index](http://www.portchesterny.com/Pages/PortChesterNY_Pending/index).

JANUSZ R. RICHARDS  
Village Clerk

Dated: May 21, 2013

On motion of Trustee Kenner, seconded by Trustee Adams, the public hearing was declared opened.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli, and Mayor Pagano

NOES:

ABSENT:

Mayor Pagano said that the Board of Trustees received clarifying information regarding the proposed local law and due to legal requirements, the public hearing will be adjourned to the July 15, 2013 Board of Trustees meeting.

On motion of Trustee Ceccarelli, seconded by Trustee Kenner, the public hearing was adjourned to the July 15, 2013 meeting.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

## **PUBLIC COMMENTS**

Ms. Goldie Solomon commented about tax payers' bill of rights and the adjourned public hearing. Ms. Solomon also commented about village taxes, handicap parking, 4<sup>th</sup> of July festivities and the July 14<sup>th</sup> cultural festival.

Mr. Terranova commented about the soccer 2013/2014 contract renewal, smoke-free areas in village parks, Mamaroneck Fire Parade, municipal grants and 201 Grace Church Street.

Michelle Baker, Location Manager for the movie, "*God's Pocket*" commented and requested about a movie scene in the village. Mayor Pagano asked that Ms. Baker's request be referred to staff and Sargent Vaccaro.

## **WORK SESSION**

### ***Review Rules of Procedure of the Board of Trustees***

Mayor Pagano asked the Board if they had any other changes or comments other than the ones he already received from them. Trustee Adams asked that the civility policy be included with this policy.

Trustee Brakewood commented on Section Rule Number Three: Agendas - paragraph one, sentence number seven, asking to take out the words "*a resolution or*" in that sentence. Trustee Brakewood commented that those words do not have to be in the sentence.

Mayor Pagano asked the Board if they have any other comments to please send them to him by email. Mayor Pagano also asked the Village Clerk, Janusz Richards to update the Rules of Procedures of the Board of Trustees with the current comments from the Board and present the final version at the next meeting.

## **RESOLUTIONS**

### **RESOLUTION AUTHORIZING TRANSFER TO FUND BUILDING/CODE ENFORCEMENT EFFORTS**

On motion of TRUSTEE KENNER, seconded by TRUSTEE CECCARELLI, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Board has recently ranked code enforcement as its first policy priority; and

WHEREAS, by resolution adopted by the Board of Trustees on June 13, 2013, the Board authorized a budget transfer \$113,672 from Contingency to the Building Department and Code Enforcement Department budget lines in order to fund the purchase of updates to the MUNICIPALITY

software and recruit two additional administrative interns as recommended by the Village Manager;  
and

WHEREAS, the Board has since had the opportunity to discuss the use of \$600,000 proffer made in connection with the Mariner Project and determines that these initiatives should appropriately be funded from the proffer. Now, therefore, be it

RESOLVED, that the Village Treasurer is hereby authorized to modify the General Fund FY 2013-14 Budget as follows:

**Increase:**

Revenues:

Other Public Safety Income from Developer:

1.1.1589	Other Public Safety Income from Developer	\$113,672
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Appropriations:

Contingency:

1.1990.400	Contingency	\$113,672
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APPROVED AS TO FORM:

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Anthony M. Cerreto  
Village Attorney

ROLL CALL

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: Trustee Brakewood

ABSENT: None

DATE: July 1, 2013

RESOLUTION

STRATEGIC USE OF THE PROFFER IN CONNECTION WITH THE MARINER PROJECT

On motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE ADAMS, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, by resolution adopted on April 24, 2013, the Village Board of Trustees authorized the Village Manager to enter into an agreement with Mariner Port Chester LLC with regard to a \$600,000 payment made by its predecessor in title with regard to the Mariner residential project on Abendroth Avenue; and

WHEREAS, as reflected in the resolution, the executed agreement provided that the proffer "...may be used by the Village of Port Chester in any way it deems appropriate..."; and

WHEREAS, the Board desires to clarify the meaning of the resolution so that it is clear that Board action is required to make expenditures from the proffer. Now, therefore, be it

RESOLVED, that the Village Manager may not expend funds from the Mariner proffer without action of the Board of Trustees in the form of a duly adopted resolution that specifies how the funds will be used, which accounts the funds will come from and which accounts the funds will go.

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, and Ceccarelli

NOES: Trustee Kenner and Mayor Pagano

ABSENT: None

DATE: July 1, 2013

RESOLUTION  
RETAINER AGREEMENT FOR LABOR COUNSEL

On motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE ADAMS, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village Manager has advised of the need for specialized legal counsel in labor and employment law; and

WHEREAS, the law firm of Bond, Schoeneck & King, Garden City, has been the Village's Labor Counsel for several years;

WHEREAS, the FY 2013-2014 Village Budget provided funding for such specialized expense. Now, therefore, be it

RESOLVED, that the Board of Trustees hereby authorizes the continued retainer of the law firm of Bond, Schoeneck & King, 1399 Franklin Avenue, Garden City, New York 11530, to act as labor Counsel on an as-needed, hourly basis as set forth in its June 25, 2013 retainer proposal, with no increase in the current rates of compensation of \$325.00/hour for partner, Terry O'Neil; \$295/hour for other partner's time' and between \$205/hour and \$220/hour for associate's time.

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: None

DATE: July 1, 2013

RESOLUTION  
RE-APPOINTMENT OF MEMBER TO PLANNING COMMISSION

On motion of TRUSTEE CECCARELLI, seconded by TRUSTEE KENNER, the following resolution as adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that PETER COPERINE, residing in Port Chester New York be and hereby is re-appointed as a member of the Port Chester PLANNING COMMISSION, effective immediately with said term to expire 06/16/2016.

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: None

DATE: July 1, 2013

RESOLUTION  
RENEWAL AGREEMENT WITH  
PORT CHESTER SOCCER CLUB INC.

On motion of TRUSTEE KENNER, seconded by TRUSTEE BRAKEWOOD, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village of Port Chester has a long-standing relationship with the Port Chester Soccer Club, Inc. to operate its youth and adult soccer program; and

WHEREAS, this partnership is a notable example of a successful public-private partnership in an era of competing budget priorities, citizen demands for continued high levels of municipal services and scarce in-house resources; and

WHEREAS, the contract with the Port Chester Soccer Club, Inc. is up for its annual renewal for FY 2013-2014. Now, therefore, be it

RESOLVED, that the Village Manager be authorized to enter into an agreement with Port Chester Soccer Club Inc., 22 Soundview Street, Port Chester, New York 10573 for the Village's

Recreation Department Soccer Program for fiscal year 2013-2014, compensation in the amount of \$31,000.

APPROVED AS TO FORM:

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Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano  
NOES: None  
ABSENT: None

DATE: July 1, 2013

RESOLUTION  
RE-APPOINTMENT OF MEMBER TO PLANNING COMMISSION

On motion of TRUSTEE MARINO, seconded by TRUSTEE CECCARELLI, the following resolution as adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that FRANK CERVINKA, residing in Port Chester New York be and hereby is re-appointed as a member of the Port Chester PLANNING COMMISSION, effective immediately with said term to expire 06/16/2016.

APPROVED AS TO FORM:

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Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano  
NOES: None  
ABSENT: None

DATE: July 1, 2013

RESOLUTION  
RE-APPOINTMENT OF MEMBER TO PLANNING COMMISSION

On motion of TRUSTEE KENNER, seconded by TRUSTEE TERENZI, the following resolution as adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that ANTHONY BAXTER, residing in Port Chester New York be and hereby is re-appointed as a member of the Port Chester PLANNING COMMISSION, effective immediately with said term to expire 06/16/2015.

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: None

DATE: July 1, 2013

RESOLUTION  
APPOINTMENT OF MEMBER TO PLANNING COMMISSION

On motion of TRUSTEE KENNER, seconded by TRUSTEE MARINO, the following resolution as adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that ROBERT ORTIZ, residing in Port Chester New York be and hereby is appointed as a member of the Port Chester PLANNING COMMISSION, and to fill the seat previously held by Michael Antaki, effective immediately with said term to expire 06/16/2016.

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: None

DATE: July 1, 2013

RESOLUTION  
APPOINTMENT OF MEMBER TO PLANNING COMMISSION

On motion of TRUSTEE KENNER, seconded by TRUSTEE MARINO, the following resolution as adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that SHEILA M. ROGAN, residing in Port Chester New York, be and hereby is appointed as an ALTERNATE member of the Port Chester PLANNING COMMISSION, effective immediately with said term to expire 06/16/2014.

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano  
NOES: None  
ABSENT: None

DATE: July 1, 2013

RESOLUTION  
COMPLIANCE WITH THE UNIFORM NOTICE OF CLAIM ACT

On motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE ADAMS, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, filing a notice of claim is required before an action may be commenced in tort against the Village of Port Chester; and

WHEREAS, such notice of claim is intended to afford public corporations the opportunity to investigate a matter before litigation ensues; and

WHEREAS, the Uniform Notice of Claim Act amended the General Municipal Law, adding a new Section 53, that requires public corporations to file a certificate with the Secretary of State on or before July 14, 2013 that designates the Secretary of State as agent for service of a notice of claim; and

WHEREAS, prior to the Act, a notice of claim had to be served directly on the public corporation; and

WHEREAS, public corporations that are in compliance with the Act are entitled to one-half of the fee that is charged claimants for the benefit of filing with the Secretary of State. Now, therefore be it

RESOLVED, in accordance with General Municipal Law, Section 53, the Board of Trustees of the Village of Port Chester hereby designates Janusz Richards in his capacity as Village Clerk to receive notices of claims that are served upon the Secretary of State by mail at 222 Grace Church Street, Port Chester, New York 10573 and e-mail at [jrichards@portchesterny.com](mailto:jrichards@portchesterny.com), and be it further

RESOLVED, that the Village Board hereby directs the Village Clerk to file the required certificate with the Secretary of State notifying him of the village's designation and applicable time limitation for filing a notice of claim with the village.

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano  
NOES: None  
ABSENT: None

DATE: July 1, 2013

## **REPORT OF THE VILLAGE MANAGER**

### ***350 North Main Street and Handicap Parking Updates.***

**350 North Main Street** - Mr. Steers updated the Board regarding the current conditions at the Police and Court building. Mr. Steers said that the emergency repairs that have to be done include the following: interior and exterior drainage, painting, possible lead abatement, pointing of the brick around key sites of the building, and repairs to the cell blocks. The Board asked Mr. Steers to keep them updated on the progress of the repairs.

**Handicap Parking Updates** - Mr. Steers said that additional analysis is needed regarding the additional handicap spaces and making them compliant with ADA requirements. Mr. Steers said that he will follow up with the Board when final recommendations are drafted.

## **REPORT OF THE VILLAGE ATTORNEY**

### ***169 Fairview Avenue Update.***

Mr. Cerreto said that the bank took care of the exterior debris, but the house has not come down yet. Mr. Cerreto asked the Board if they will authorize him to go to court and litigate against the bank for house to come down. The Board had no objection about taking the bank to court. Mr. Cerreto also said that staff will now be keeping a list of all abandoned properties in the Village of Port Chester.

Mr. Steers commented to the Board that he established a Quality of Life working group which will include the Building Inspector, staff from Code Enforcement, Police, Fire and Department of Public Works. Mr. Steers said that he will update the Board when he has more details.

## **DISCUSSION**

### ***Placing a crosswalk at Hewlett Place and Putnam Avenue as well as a “stop for pedestrian” signs there and at Austin Place.***

Trustee Brakewood spoke regarding the traffic at Hewlett Place and Putnam Avenue. Trustee Brakewood also commented regarding “the stop for pedestrian” request at Austin Place. The Board asked staff to refer the request to the Traffic Commission.

## **CORRESPONDENCES**

***From Rolando Escobar, President of Centro Cultural Bolivia and Vladimir Molina, Vice President of Centro Cultural Bolivia asking the Village of Port Chester to co-sponsor the Bolivian Hispanic Parade on Sunday, August 25, 2013.***

On motion of Trustee Kenner, seconded by Trustee Marino, the Board of Trustees accepted to give Centro Cultural Bolivia an in kind contribution of \$1000 in support of the Bolivian Hispanic Parade on Sunday, August 25, 2013.

ROLL CALL

AYES: Trustees Adams, Brakewood, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: Trustee Terenzi

ABSENT:

DATE: July 1, 2013

***From Jerry Terranova and the Park Commission regarding “Smoke-Free Areas” in Village Parks.***

The Board acknowledged the correspondence during the “Public Comments” section of the meeting.

**Add-on Correspondence**

For information purposes, Village Clerk, Janusz Richards announced to the Board about the upcoming public hearing on July 18, 2013 for the Metro North property located on 3 Broad Street with New York State Division of Alcoholic Beverage Control. Mayor Pagano asked staff to see if they can get a copy of the proposed plans and give the Board a copy of those plans.

**PUBLIC COMMENTS AND BOARD COMMENTS**

***Public:***

Mr. Abel commented regarding the Board of Trustees executive session.

***Board:***

Trustee Adams thanked the Police Chief and Village Attorney regarding the memo for the motorcycle noise complaint. Trustee Adams commented regarding handicap parking and pedestrian crossing. Trustee Adams congratulated Post 700 and gave his prayers and condolences to the 19 Firefighters who lost their lives in Colorado.

Trustee Brakewood commented regarding Port Chester cleanup day and the electrical lines that are not buried outside the Mariner and The Castle.

## Add-on Resolution

During the Board's Comments section of the meeting, Trustee Brakewood asked for a motion to consider an add-on resolution to re-appoint Catherine Rosenfeld to the Beatification Committee.

There being no objections, on motion of Trustee Kenner, seconded by Trustee Marino, the motion received a unanimous vote of those present.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: None

Dated: July 1, 2013

### RESOLUTION

On motion of TRUSTEE KENNER, seconded by TRUSTEE BRAKEWOOD, the following motion was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that CATHERINE ROSENFELD, residing in Port Chester New York be and hereby is re-appointed as a member of the Port Chester BEAUTIFICATION COMMITTEE, effective immediately with said term to expire 07/01/2015.

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: None

DATE: July 1, 2013

Trustee Terenzi commented on the proposed Poningo Street and Irving Avenue Municipal Center.

Trustee Marino commented about the Village Marshals and that the village is in need of a new Police Department, Court and Village Hall.

Trustee Ceccarelli commented regarding the waterfront regulations at the Port Chester Yacht Club and the new design for the Police Department, Court and Village Hall.

Mayor Pagano commented regarding the Police Benevolent Association (PBA) and the resolutions that just passed this evening. Mayor Pagano wished everyone a happy 4<sup>th</sup> of July.

At 9:40 p.m., on motion of Trustee Ceccarelli, seconded by Trustee Terenzi, the meeting was closed.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

Respectfully submitted,

Jacqueline Johnson  
Deputy Village Clerk

## **MEETING HELD JULY 15, 2013**

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Monday, July 15, 2013 at 6:00 P.M., in the Court Room of the Police Headquarters Building, 350 North Main Street, Port Chester, New York, with Mayor Neil Pagano presiding.

Present in addition to Mayor Pagano, were Trustees Saverio Terenzi, Luis Marino, Joseph Kenner and Gene Ceccarelli.

It should be noted that Trustee Daniel Brakewood was absent.

It should be noted that Trustee Gregory Adams arrived at 6:20 p.m.

Also present were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto; Village Treasurer, Leonie Douglas; Director of Planning and Development Christopher Gomez; Police Chief, Joseph Krzeminski; Building Inspector, Peter Miley; Administrative Aide, Christopher Ameigh and Village Planner, Jesica Youngblood.

On motion of Trustee Marino, seconded by Trustee Kenner, the meeting was declared opened at 6:06 p.m.

Roll Call

AYES: Trustees Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustees Adams and Brakewood

### **MOTION FOR EXECUTIVE SESSION**

At 6:06 p.m., on motion of Trustee Marino, seconded by Trustee Kenner, the Board adjourned into an executive session for consultation with Village Attorney regarding code enforcement legal strategy.

Roll Call

AYES: Trustees Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustees Adams and Brakewood

Present in addition to the Board of Trustees were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto; Director of Planning and Development Christopher Gomez; Administrative Aide, Christopher Ameigh and Village Planner, Jesica Youngblood.

No action was taken in executive session.

At 6:24 p.m., on motion of Trustee Ceccarelli, seconded by Trustee Marino, the first executive session was closed.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

At 6:24 p.m., on motion of Trustee Marino, seconded by Trustee Terenzi, the Board of Trustees adjourned into a second executive session to discuss the legal strategy involving the Starwood project.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

Present in addition to the Board of Trustees were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto; Director of Planning and Development Christopher Gomez; Administrative Aide, Christopher Ameigh; Village Planner, Jessica Youngblood and Attorney, Mr. Chertof.

No action was taken in the second executive session.

At 6:54 p.m., on motion of Trustee Marino, seconded by Trustee Kenner, the second executive session was closed.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

At 6:54 p.m., on motion of Trustee Kenner, seconded by Trustee Ceccarelli, the Board of Trustees adjourned into an third executive session for consultation with Village Attorney regarding the bulkhead.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

Present in addition to the Board of Trustees were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto; Director of Planning and Development Christopher Gomez; Administrative Aide, Christopher Ameigh and Village Planner, Jessica Youngblood.

No action was taken in the third executive session.

At 6:57 p.m., on motion of Trustee Marino, seconded by Trustee Kenner, the third executive session was closed.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

After a short recess, on motion of Trustee Adams, seconded by Trustee Marino, the public portion of the meeting opened at 7:03 p.m.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

## **AFFIDAVIT OF PUBLICATION AND NOTICE OF PUBLICATION**

The following Public Notices were duly published in the Journal News and the Westmore News on May 24, 2013, certified by Cecilia Hernandez, Principal Clerk of the Journal News and Angelina Brescia, Office Manager of the Westmore News

### PUBLIC NOTICE

PUBLIC NOTICE is hereby given that the Board of Trustees of the Village of Port Chester, New York, will hold a PUBLIC HEARING on Monday, June 17, 2013 at the Police Headquarters/Justice Court Courtroom, 2<sup>nd</sup> Floor, 350 North Main Street, Port Chester, New York, to consider a local law modifying the permit amnesty program so as to provide additional relief to owners of one and two-family residences.

Interested persons are invited to attend and will be afforded the opportunity to be heard at this time. The application and all supporting documents are available at the Village Clerk's office or online at the Village website:  
[www.portchesterny.com/Pages/PortChesterNY\\_Pending/index](http://www.portchesterny.com/Pages/PortChesterNY_Pending/index).

Dated: May 21, 2013

JANUSZ R. RICHARDS  
Village Clerk

On motion of Trustee Ceccarelli, seconded by Trustee Marino, the public hearing was declared opened.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli, and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

Ms. Goldie Solomon commented regarding the residents Bill of Rights.

Ms. Bea Conetta commented regarding 1 Landmark Square, Building Department codes, fees and the Amnesty Program process.

Mr. Terranova commented regarding Building Department permits.

Mr. Giangrande commented regarding sidewalk permits.

Mr. Abel commented about Building Department codes and permits.

Mayor Pagano commented that due to additional materials the Board received from staff, Mayor Pagano asked to close the public hearing and schedule a permit amnesty program workshop on Thursday, August 1, 2013 and to set a new public hearing on Monday, August 19, 2013.

On motion of Trustee Kenner, seconded by Trustee Marino, the public hearing was closed.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

### **Add-on Resolution**

Mayor Pagano asked to add-on a resolution to set a new public hearing on August 19, 2013 for interim local law modifying the Permit Amnesty Program.

Trustee Kenner made a motion to add-on a resolution to set a public hearing on August 19, 2013 for an interim local law modifying the Permit Amnesty Program.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT: Trustee Brakewood

DATE: July 15, 2013

RESOLUTION  
SET PUBLIC HEARING TO CONSIDER AN INTERIM LOCAL LAW MODIFYING THE  
PERMIT AMNESTY PROGRAM SO AS TO PROVIDE ADDITIONAL RELIEF FOR  
OWNERS OF ONE AND TWO-FAMILY RESIDENCES AND ADDITIONAL RELIEF FOR  
PRE-EXISTING STRUCTURES AND THEIR USES EXISTING PRIOR TO 2010

On motion of TRUSTEE KENNER, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that a public hearing is to be held on August 19, 2013 at 7:00 p.m. at the Police Headquarters/Justice Court Courtroom, 2<sup>nd</sup> Floor, 350 North Main Street, Port Chester, to consider the advisability of a local law modifying the permit amnesty program so as to provide additional relief to owners of one and two-family residences and additional relief for pre-existing structures and their uses existing prior to 2010.

ROLL CALL

AYES: Trustee Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: Trustee Brakewood

DATE: July 15, 2013

**PUBLIC COMMENTS**

Mayor Pagano asked if there was anyone from the audience who would like to make any comments.

Ms. Goldie Solomon commented about school taxes and thanked Trustee Marino with the Hispanic Cultural Festival.

Ms. Dina Goren commented to the Board that the Port Chester Dog Park Group has partnered up with the Friends of Westchester County Parks and that this group is now their sponsor. Ms. Goren also commented that Port Chester Dog Park Group has a website which is [www.portchesterdogpark.com](http://www.portchesterdogpark.com). Ms. Goren commented that the website will provide updates as well as sponsorship donations.

Mr. Terranova commented regarding applying for grants for 201 Grace Church Street.

Mr. Richard Abel commented regarding parking meters changes for residents who attend the Board of Trustees meetings and other public meetings.

Ms. Bea Conetta commented about the Board of Trustees meetings.

## **RESOLUTIONS**

### RESOLUTION

#### INTERMUNICIPAL AGREEMENT WITH THE CITY OF RYE WITH REGARD TO USE OF JAIL CELLS

On motion of TRUSTEE KENNER, seconded by TRUSTEE CECCARELLI, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village of Port Chester is required to make repairs to its jail cells; and

WHEREAS, the City of Rye has offered the use of its jail cells at no charge to the Village should the need arise; and

WHEREAS, General Municipal Law, Section 209-m, municipalities have the ability to call upon each other in times of need for additional police force, equipment and supplies; and

WHEREAS, the City's offer is another example of shared services between the Village and its neighboring municipalities. Now, be, it

RESOLVED, that the Village Manager is authorized to enter into an intermunicipal agreement with the City of Rye with regard to the use of the City's jail cells in the form annexed.

APPROVED:

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Anthony M. Cerreto  
Village Attorney

ROLL CALL

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano.

NOES:

ABSENT: Trustee Brakewood

DATE: July 15, 2013

RESOLUTION

RETAINER FOR THIRD-PARTY ADMINISTRATION SERVICES FOR FORMER VILLAGE'S SELF-INSURED WORKERS COMPENSATION PROGRAM

On motion of TRUSTEE MARINO, seconded by TRUSTEE ADAMS, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village of Port Chester formerly had a self-insured workers compensation program; and

WHEREAS, such program required the Village to retain a firm to provide third-party administration services ("TPA"); and

WHEREAS, PMA Management Corp. was the last TPA before the Village retained PERMA as its workers' compensation carrier under a conventional insurance program; and

WHEREAS, PMA has been actively managing the "run-off" or claims that were open as of the date of such change; and

WHEREAS, the Village Manager recommends that PMA's agreement be renewed for the 2013-2014 Fiscal Year. NOW, THEREFORE, be it

RESOLVED, that the Village Manager be and is hereby authorized to enter into an agreement with PMA Management Corp., 330 Fellowship Road, Suite 200, Mount Laurel, New Jersey 08054, to continue as Third Party Administrator for the "run-off" claims with regard to the Village's former self-insured workers compensation program for the 2013-2014 Fiscal Year, compensation to be \$12,000 and as further provided in the agreement annexed hereto.

APPROVED AS TO FORM:

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Anthony M. Cerreto  
Village Attorney

ROLL CALL

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano.

NOES:

ABSENT: Trustee Brakewood

DATE: July 15, 2013

RESOLUTION

RENEWAL OF VILLAGE'S LIABILITY INSURANCE PROGRAM FOR 2013-2014

On motion of TRUSTEE CECCARELLI, seconded by TRUSTEE KENNER, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village of Port Chester is a subscribing member of the New York Municipal Insurance Reciprocal (NYMIR) with regard to its liability insurance program; and

WHEREAS, one third of the 1,600 municipalities are also members; and

WHEREAS, the Spain Agency acts as agent to secure coverage with NYMIR; and

WHEREAS, the Village's insurance program has been comprehensively reviewed for the new policy year. Now, therefore, be it

RESOLVED, that the quote from the New York Municipal Insurance Reciprocal for the Village of Port Chester's renewal of its liability insurance program for the 2013-2014 policy year in the amount of \$94,891.50 be and is hereby accepted.

APPROVED AS TO FORM:

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Anthony M. Cerreto  
Village Attorney

ROLL CALL

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano.

NOES:

ABSENT: Trustee Brakewood

DATE: July 15, 2013

RESOLUTION  
RE-APPOINTMENT OF VILLAGE MARSHALL

On motion of TRUSTEE ADAMS, seconded by TRUSTEE MARINO, the following resolution as adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that ALLEN CARROLL, residing in Port Chester New York be and hereby is re-appointed as Village Marshall, effective immediately with said term to expire 04/06/2015.

APPROVED AS TO FORM:

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Anthony M. Cerreto  
Village Attorney

ROLL CALL

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano.

NOES:

ABSENT: Trustee Brakewood

DATE: July 15, 2013

RESOLUTION  
AGREEMENTS FOR SENIOR CITIZENS PROGRAMS

On motion of TRUSTEE KENNER, seconded by TRUSTEE ADAMS, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village of Port Chester Senior Citizen Program requires instructors; and

WHEREAS, such services have been appropriated in the 2013 to 2014 Village Budget; and

WHEREAS, the Director of the Senior Program has selected several providers to facilitate these programs. Now, therefore be it

RESOVLED, that the Board of Trustees hereby authorizes the Village Manager to enter into the following agreements with regard to the Village of Port Chester Senior Citizens Programs;

- Wendy Lee Rosa, 8 Highland Place, Greenwich, Conn. 06831 Zumba Instructor \$50.00 per hour (classes twice a month)
- Susan Sabato, 21 Linden Street, Port Chester, NY. 10573 Arts & Crafts/Bingo Instructor \$25.00 per hour (12 classes a month)
- Dennis Adinolfi, 115 Pembroke Drive, Yonkers, NY 10710, Music Instructor \$100 per class (2x a month)
- Domingo Colon, Tai Chi School of Westchester, 40 Crestview St. Bronxville, NY 10801 \$75 per class (classes twice a month)

APPROVED AS TO FORM:

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Village Attorney, Anthony Cerreto

ROLL CALL

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano.

NOES:

ABSENT: Trustee Brakewood

DATE: July 15, 2013

## **REPORT OF THE VILLAGE MANAGER**

***Recruitment of two interns for the Building Department*** - Mr. Steers said that the Building Department recruitment of the two interns has been completed. One intern is already working and the other will begin in the next two weeks.

***350 North Main Street*** - Mr. Steers said that the emergency repairs are still in progress and the estimated cost at this time is about \$43,420.

***PESH NOV*** - Mr. Steers said that all violations from PESH NOV have been corrected and final inspections are pending from PESH. Mr. Steers said that the secondary NOV issues received are being completed and moving forward.

***Traffic signal and road improvements located at the intersection of Pearl and Broad Street at Westchester Avenue*** – Mr. Steers said that the work has been stalled due the necessary work for the catch basin. Mr. Steers said pending receipt and forming of the catch basin, the process will probably take about four weeks for the catch basin to be casted properly.

***NIXLE 360*** – Mr. Steers said that they are waiting for the data to be released to them from Verizon. Verizon is drawing up the agreement for execution. The final implementation is pending release of ESL data.

***Street Paving Program*** – Mr. Steers said that the plans and specifications for the current paving contract are being completed and the bid notice for the new street paving program will be placed in the official village newspapers on Friday, July 19, 2013. Bid documents will be available on Monday, July 22, 2013 and the bids will be due on Thursday, August 1, 2013.

***Sewer Rent Project*** – Mr. Steers said that the joint petition was completed and filed with the Public Service Commission (PSC), pending 60 days for their review.

## **DISCUSSIONS**

*Policy as it relates to co-sponsoring future events.*

The Board and staff discussed the prepared drafted policy to facilitate the Village's co-sponsoring of special events. Trustee Marino asked that the village sponsor no more than five events. There was further discussion with the Board and staff regarding other items listed in the proposed policy. The Board asked staff to prepare a resolution for the next meeting.

***201 Grace Church Street.***

The Board of Trustees referred to the Park Commission their recommendation regarding the proposed use for 201 Grace Church. The Board also asked staff for a report at the next Board of Trustees meeting.

***Providing Police Officer for teaching of life skills.***

Chief Krzeminski spoke regarding the request he received from a Port Chester organization requesting for a Police Officer to teach life skills. Chief Krzeminski recommended to the Board not to fulfill the request based on the limited manpower he has. The Board agreed with Chief Krzeminski's recommendation.

***Economic Development – Request for Proposals.***

Mayor Pagano said that the Industrial Development Agency (IDA) authorized him to address the Board that the IDA will be preparing a request for proposal (RFP) for professional technical assistance and financial services on the proposed municipal center as well as other developments in the village. With further discussion from the Board and staff; the Board asked Mr. Steers to modify the proposal with the requests made by the Board before the RFP goes out to perspective qualified consultants.

**CORRESPONDENCES**

***From Reliance Engine & Hose Company No. 1 on the election of Rashe Campbell and Joshua Evans to active membership.***

The Board duly noted the correspondence.

***From Emily E. Imbesi requesting re-appointment to the Beautification Commission.***

**Add-on Resolution**

During the correspondence section of the meeting, Trustee Adams asked for a motion to add-on a resolution to reappoint Emily E. Imbesi to the Beautification Committee.

There being no objections, Trustee Adams made a motion to add-on a resolution to reappoint Emily E. Imbesi to the Beautification Committee, seconded by Trustee Terenzi, the motion received a unanimous vote of those present.

ROLL CALL

AYES: Trustees Adams, Terenzi, Kenner, Marino, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: Trustee Brakewood

Dated: July 15, 2013

## RESOLUTION

On motion of TRUSTEE CECCARELLI, seconded by TRUSTEE ADAMS, the following motion was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that EMILY IMBESI, residing in Port Chester New York be and hereby is re-appointed as a member of the Port Chester BEAUTIFICATION COMMITTEE, effective immediately with said term to expire 07/01/2016.

### ROLL CALL

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano  
NOES: None  
ABSENT: Trustee Brakewood

DATE: July 15, 2013

***From Centro Cultural Bolivia seeking permission to place a banner across Main Street to advertise the 2<sup>nd</sup> Bolivian Hispanic parade on August 25, 2013.***

The Board referred the correspondence to staff.

***From Saint Peter's Episcopal Church request permission for a procession from 136 Smith Street to Westchester Avenue on August 24, 2013.***

The Board referred the correspondence to staff.

***From the Park Commission regarding dogs in the parks.***

The Board accepted the correspondence.

***From Jerry Terranova regarding Port Chester Soccer Club, Inc.***

The Board referred the correspondence to staff.

***From Breaking Aides Ride request permission to travel through the Village of Port Chester on Sunday, September 29, 2013.***

The Board referred the correspondence to staff.

## **MINUTES**

### ***Minutes from May 20, 2013, May 29, 2013 and June 3, 2013.***

Trustee Ceccarelli made a motion to combine the minutes of May 20, 2013, May 29, 2013 and June 3, 2013 of the agenda for the purpose of casting one vote for all three minutes by the Board of Trustees of the Village of Port Chester, New York. The motion was seconded by Trustee Adams.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: Trustee Brakewood

Date: July 15, 2013

On motion of Trustee Ceccarelli, seconded by Trustee Adams, the minutes of May 20, May 29, 2 and June 3 of 2013, were adopted.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT: Trustee Brakewood

Date: June 17, 2013

## **PUBLIC COMMENTS AND BOARD COMMENTS**

### ***Public:***

There were none.

### ***Board:***

Trustee Terenzi commented regarding the fire on Poningo Street and the gas station on Putnam Avenue.

Trustee Marino commented regarding the cultural festival and the fire on Poningo Street.

Trustee Kenner commented about the garbage on Westchester Avenue.

Trustee Ceccarelli commented regarding the fire on Poningo Street, the Board of Trustees packet materials and notices for unsafe residences.

Mayor Pagano commented about the man that was caught dumping in the Village of Port Chester and reminded everyone about the Port Chester Summer Concert Series in Lyon Park and Downtown.

At 9:04 p.m., on motion of Trustee Kenner, seconded by Trustee Marino, the Board of Trustees adjourned into the first executive session to discuss the Police Department.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano  
NOES:  
ABSENT:

Present in addition to the Board were Village Manager, Christopher Steers; Village Attorney, Anthony Cerreto; Village Clerk, Janusz R. Richards and Police Chief Krzeminski.

No action was taken in the first executive session.

At 9:23 p.m., on motion of Trustee Adams, seconded by Trustee Kenner, the first executive session was closed.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano  
NOES:  
ABSENT: Trustee Brakewood

At 9:24 p.m., on motion of Trustee Kenner, seconded by Trustee Marino, the Board of Trustees adjourned into a second executive session to discuss the collective negotiations involving the PBA pursuant to Article 14 of the Civil Service Law.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner and Mayor Pagano  
NOES:  
RECUSE: Trustee Ceccarelli  
ABSENT: Trustee Brakewood

Present in addition to the Board were Village Manager, Christopher Steers; Village Attorney, Anthony Cerreto; Village Clerk, Janusz R. Richards and Police Chief Krzeminski.

No action was taken in the second executive session.

At 9:47 p.m., on motion of Trustee Adams, seconded by Trustee Marino, the second executive session was closed.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner and Mayor Pagano.

NOES:

ABSENT: Trustees Ceccarelli and Brakewood

At 9:48 p.m., on motion of Trustee Kenner, seconded by Trustee Marino, the meeting was closed.

Roll Call

AYES: Trustees Adams, Terenzi, Marino, Kenner and Mayor Pagano.

NOES:

ABSENT: Trustees Ceccarelli and Brakewood

Respectfully submitted,

Jacqueline Johnson  
Deputy Village Clerk

**PUBLIC COMMENTS  
AND  
BOARD COMMENTS**